

# Fire Drill



## **Addendum**

### **Queen Elizabeth Grammar School Addendum to the school Fire Drill procedures**

*Due to the Coronavirus (Covid-19) Pandemic, this addendum will be in place until further notice.*

**Year 7** line up as they have been for the start of lessons - facing the Birnie Building.

**Year 8** line up at the end of the benches in the top carpark, from the end by the toilet blocks facing the front of school. Access behind the benches. There is a sign there.

**Year 9** use the existing spaces by the tennis courts for Years 7 & 8 - start from tennis court end to ensure spacing away from Year 10.

**Year 10** use the Year 9 & 10 spaces - distance from Year 9 and leave a gap before Year11.

**Year 11** use existing spaces - starting from fence nearest school and leaving a space before Year10.

**Sixth Form** on grassed area as usual.

Ignore one way/arrows if alarm sounds and take most direct route.

Staff supervise closely for spacing and silence.

Staff to respect social distancing guidelines when registering your attendance with the Head's PA, School Business Manager/Finance Officer and Reception staff.

Release after drill will be strictly by year group from each area. Must allow time to clear any bottle-necks

**September 2020**